

Sales and Marketing Executive / Social Media Manager / Customer Support Executive

Uchádzača overíme na vašu žiadosť

Očakávaná mzda: **1 500 €**

Cena: **1 800 € bez DPH**

Preferovaná pracovná pozícia

Manažér kvality

Account manager

Business to Business

Sociálne Média

Administratívny pracovník, referent

Preferovaná lokalita

Bratislavský kraj

Jazyky

Anglicky - Pokročilý (C1)

Zručnosti

Microsoft Office - Pokročilý

Pracovné skúsenosti / Work experiences

10/2019 - yet

Sales/Marketing Executive

Zameranie spoločnosti:

Printing of business activities

- » Organizing sales visits
- » Demonstrating and presenting products
- » Establishing new business
- » Maintaining accurate records
- » Attending trade exhibitions, conferences and meetings
- » Reviewing sales performance
- » Negotiating contracts and packages
- » Aiming to achieve monthly or annual targets

11/2018 - yet

Official photographer/ Social Media Manager

Zameranie spoločnosti:

Church

- » Set up, mount, or install photographic equipment and cameras
- » Take pictures of individuals, families, and small groups on location
- » Scan photographs into computers for editing, storage, and electronic transmission
- » Review sets of photographs to select the best work
- » Creating social media strategy
- » Manage presence in social networking sites
- » Engage in conversations and answer questions
- » Manage social media campaigns and day to day activities
- » Seed content into social networks

09/2018 - 07/2019

NSP (Customer Support Executive)

Zameranie spoločnosti:

Public sector

- » Professional approach in answering calls and provide information about services, taking input of issues and their redressal thereof
- » Maintaining records of transactions and interactions
- » Appropriate and timely follow-ups wherever required
- » Escalate unresolved queries to respective departments for accurate redressal.

07/2018 - 08/2018

Marketing/ Sales and Advertisement Intern

Zameranie spoločnosti:

Advertising, marketing, events and PR consult

- » Communicating with the marketing team to develop robust marketing mix and sales pitches to clients
- » Coordinating with the marketing team to achieve monthly and annual target set
- » Demonstration and presentation of company services to clients/customers
- » Negotiation of contracts and packages
- » Review/ track sales performance -Working creatively to produce aesthetically pleasing and solutions for customers
- » Generate new ideas to aid the ultimate growth of the company
- » Inform the company of all possible problems concerning customers within sales territories
- » Attend trade exhibitions, conferences and meeting on company's behalf
- » Complete projects in accordance with deadlines and budget restrictions

06/2018 - 07/2018

Marketing/ Sales and Advertisement Consultant (Remote)

Zameranie spoločnosti:

Store

- » Developed content for the company's website and other social media platforms
- » Doing a GDPR analysis around the marketing aspect of the company to meet the current laws in the UK
- » Liaised with the company's C.T.O on how to get the needed attention for the company Key Achievements
- » Presented a flawless content for the company and also was able to meet the stated objective set by the company
- » Completed the project ahead of schedule and under budget

05/2017 - 07/2017

Internship

Zameranie spoločnosti:

Mobile communications operator

- » Coordinated efforts with team members to achieve targets
- » Handling customer complaints
- » Addressed basic concerns and questions by customers
- » Any other duties assigned by my supervisors

06/2016 - 07/2016

Internship

Zameranie spoločnosti:

Bankovníctvo

- » Retrieving of customer files
- » Addressing customers concerns
- » Helping out customers to fill out forms in the bank
- » Issuing leaflet and educating potential customers of the services rendered by the bank
- » Any other duties assigned by my supervisors

Vzdelanie / Education

2016 – 2018

BSC Business Administration (Marketing)

2013 – 2016

HND Marketing

2009 – 2013

2005 – 2008